



108 Main St Carver MA 2330

Approved:
8/5/2013

Meeting Minutes

Date: April 1, 2013 **Time:** 5:00
Agenda (exhibit A)

Members Present: Chairman Will Sinclair, Vice chairman Johanna Leighton, Secretary Robert Belbin, 1 vacant Gov. appointment.

Members not present: Treasurer Jack Franey

Public Present: Jack Hunter Town Planner.

Meeting opened by Chairman Will Sinclair at 5:06pm

Item #1

Meeting Minutes February 4, 2013 and October 23, 2012

Motion by Leighton to approve meeting minutes with changes of a motion from 3-0-0 to 2-1-0 for item # 11 for February 4, 2013.

Seconded by Belbin

Sinclair: motion made and seconded further discussion? None. Unanimous by Sinclair, Leighton, Belbin. motion passed 3-0-0

Belbin read the meeting minutes from a joint meeting with the BOS on October 23, 2012. The meeting minutes came from the BOS meeting minutes posted online on the Carver website.

Motion to approve the meeting minutes by Leighton

Seconded by Belbin

Sinclair: motion made and seconded further discussion? None. Unanimous by Sinclair, Leighton, Belbin. Motion passed 3-0-0

Item #2

Discuss, Approve and possible Vote on Executive Session January 17, 2012

Tabled by RDA

Item #3

Treasurers Report discuss, approve and possible vote for December, January, February, March.

Will Sinclair: Since Franey did not show up for this meeting, He requested to have an audit of the Treasurers report. He wanted the agenda for next month to include the audit for discussion and vote. To invite Jack Franey to the Meeting.

Item #4

Annual report to DHCD

Leighton stated Jack Franey was to do the DHCD Report.
Motion By Belbin to schedule a special RDA meeting to finalize the Treasurers Report and DHCD Report on April 4, 2013. Belbin to post tonight.
Seconded by Leighton
Sinclair: motion made and seconded further discussion? None. Unanimous by Sinclair, Leighton, Belbin. Motion passed 3-0-0.

Item #5

Discuss, Approve and possible Vote on Document: Block Grant lien of \$915.00. Re: Mr. Curren Loan - Draft Agreement with the Town of Carver and the RDA.

Mr. Hunter passed out the document (Exhibit 2). The agreement with the Town of Carver to pay the RDA for the \$915.00; If he (Mr. Curran) sells the property prior to the agreement with the Block Grant Provisions. The Town of Carver will reimburse the RDA the \$915.00.
Motion by Belbin to allow the Chairman to sign the agreement for the RDA.
Seconded by Leighton
Sinclair: motion made and seconded further discussion? None. Unanimous by Sinclair, Leighton, Belbin. Motion passed 3-0-0.

Item #6

Discuss and possible vote on Policy and Procedures: Sub Committee rules, Chairman, Vice Chair, Treasurer or any other Policy and Procedures.

Belbin: discussed some minor changes to the secretary policy he suggested to the RDA. The changes would bring in the OML and Public Records Laws into play with the Policy. Belbin would bring it back for a vote late.
Leighton: sub-committee Policy not done yet.

Item #7

Discuss and possible Vote Annual Report and Letter to the Newspaper.

Leighton: the Annual Report was submitted to the Town.
Belbin: Requested a Copy.

Item #8

Remote participation, discussion and possible vote on proposed language.

Leighton gave an update on the Policy (exhibit #3) she and T.A. Lafond have been working on. Belbin submitted his suggestions, Belbin tried to integrate the changes on one document. Very confusing. Leighton to read over the changes, to go over another meeting. Belbin requested that before we vote on this we vet it out first.

Belbin note on Typo mistake: This day I did not have my recorder. The hand written notes i took; The "I" looked like a "J" that was my mistake. I am Sorry.

Item #9

Discuss proposed projects for 2013.

Belbin: discussed the ideas he had related to projects below.

1. RDA Exterior Paint Program: The RDA will cover \$25.00 for 3 gallons of Exterior Paint from Aubuchon's Hardware store of Carver for the first 200 carver residents this year. \$5000.00

Belbin: wanted to offer a program to assist residents to repaint thier homes to make carver a better place.

The members agreed with the concept, but would need some fine tuning.

Hunter agreed to contact Arbuchons Hardware to check on the feasibility of the program.

We will discuss next meeting.

2. RDA Directional Sign Program: The RDA will pay to install a painted post in central locations to attach all directional signs. The goal is to use a Carver Business. \$1000.00.

Belbin discussed combining the directional signs, Will agreed with the concept. He stated the planning board discussed this in the past and had plans and figures. Hunter to find the plans. This project was favorable by the RDA. Contact Peter Alergrini for price

3. RDA Welcome to Carver Sign Program: This would be to install 5 large signs to the Carver/Plympton, 2 Carver /Plymouth and Carver/Wareham and Carver/Middleboro town lines. The goal is to use a Carver Business. \$5000.00

Belbin discussed combining the welcome signs, Will and Johanna agreed with the concept. This project was favorable by the RDA. Contact Peter Alergrini for price

4. RDA Main Street Beautification Program: The RDA will assist business' and home owners to beautify their properties on main streets. To cover fencing, landscaping, lighting. \$25,000.00

Belbin discussed tem 4 and 5 together and it was decided to discuss these at a latter date.

5. RDA Side Street Beautification Program: The RDA will assist business' and home owners to beautify their properties on side streets. To cover fencing, landscaping, lighting. \$25,000.00

6. RDA Elderly Housing Repair Project: Allow another resource to elderly to upkeep their homes and provide a return on investment when house sold. \$25,000.00- 50,000.00. Belbin discussed the reason to help out our fellow residents in need. That the elderly is in need to maintain their homes including the mobile homes in our town. This project was favorable to the members and need to be discussed further. Tailor the program like the CMBG program. Hunter to forward program documents to RDA members.

Sinclair: Wanted to know how Jack Franey felt about the programs before we made any decisions. He requested to have a special meeting to discuss these Project further. It was agreed.

Item #10

Discuss Member issues/Comments.

Leighton: not done with the Sub-Committee policy yet.

Sinclair: concerned with a member not present when the last election was made and 2 members decided to not wait for a full board to re-organize.

Belbin: concerns that one member was not here for months.

Leighton: concerns were that it was handled differently the prior years.

Item #11

Public Comment.

None

Item #12

Discuss, Vote for Next Scheduled Meeting May 6, 2013

Will Sinclair discussed the RDA to schedule a meeting with the BOS to provide a letter of recognition to Jack Franey for all his work done on behalf of the RDA. The members were in agreement with this but no vote taken.

Item #13

Discuss proposed programs

Already discussed (duplicate Item)

Motion to adjourn by Leighton

Seconded by Belbin

Sinclair: All in favor to adjourn say AYE?

Sinclair, Leighton, Belbin3-0-0

Exhibits:

Agenda

Block Grant Lien

Remote Participation Policy